



Brookland Infant and Nursery School
Google Meet sessions
Home-School Agreement

Parent/Carer's Agreement:

In agreeing to my child accessing google meet sessions, which will be recorded, I will support the school by ensuring that:

- I am in the same room as my child during their google meet session
- my child accesses the sessions in a place that is safe, quiet and free from distractions;
- my child (and any other members of the household that may be present) is appropriately dressed; no need for school uniform, but no PJ's.
- there are no interruptions by any other household members during the session, as it is specifically for my child;
- any profile picture (if used) is appropriate;
- my child's behaviour and conduct is respectful and in line with the school golden rules;
- the camera is on for the duration of the session;
- the sessions are not recorded in any way and screen grabs are not taken;
- the right to privacy of all participants both adults and children is respected by not sharing any information/comments about the session with anyone including making comments online;
- my child is punctual for all google meet sessions;
- I inform the school office if my child is unwell and unable to attend the session;
- I contact the class teacher through the school office with any queries that I might have rather than at the time of the session.

Child's Agreement:

When accessing google meet sessions I will make sure that:

- I follow the Golden Rules and I am respectful of others and their contributions at all times;
- my camera is on at all times;
- I follow my teacher's instructions at all times;
- I am appropriately dressed and in a space that is safe, well lit, quiet and free from distractions;
- I have pen and paper to hand;
- I do not post any messages including private ones in the chat, unless asked to do so by my teacher;
- my microphone will always be on mute, unless my teacher has said that it is my turn to speak;
- I do not take any photos, screen shots, photos or videos during the session.
- I understand that if I do not follow the rules I might be removed from the google meet sessions

Brookland Infant and Nursery School's Agreement:

Staff will ensure that:

- the sessions always take place at the prearranged time and day;
- parents/carers are informed as soon as possible if the session is cancelled due to staff sickness/absence;
- the session starts promptly;
- the sessions are recorded for monitoring and quality assurance purposes and the recording is kept for a period of one term only;
- professional standards are maintained at all times.